

# Training Calendar & Courses Brochure October, 2023

Organizer



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Accredited by PECB

# 1 ISO/IEC 27001 Lead Implementer

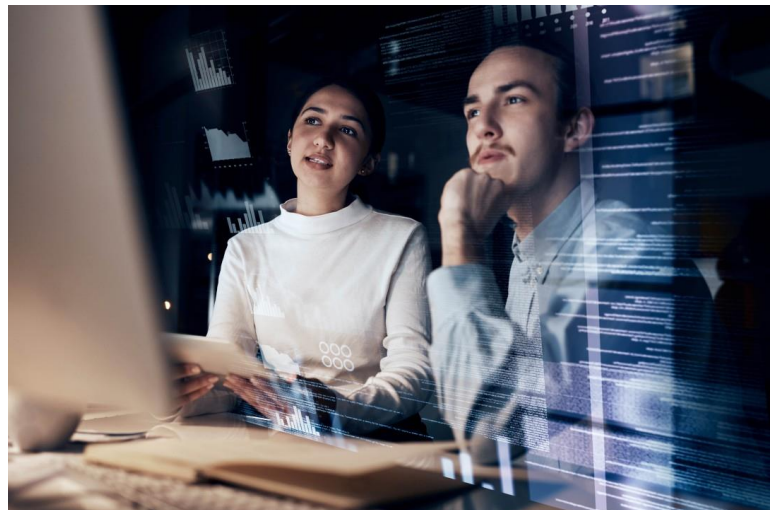
Mastering the implementation and management of an Information Security Management System (ISMS) based on ISO/IEC 27001

 **Date, Time & Length of course:** Oct 23-26, 2023 | 8:30 AM to 4:30 PM | 4 days  
(5<sup>th</sup> day for the certification exam)

 **Course locations:** Dubai, UAE

## Introduction

Information security threats and attacks grow and improve constantly. As such, organizations are increasingly concerned about how their valuable information is handled and protected. The best form of defense against them is the proper implementation and management of information security controls and best practices. Information security is the globally accepted benchmark and also a key expectation and requirement of customers, legislators, and other interested parties.



This training course is designed to prepare you to implement an information security management system (ISMS) based on the requirements of ISO/IEC 27001. It aims to provide a comprehensive understanding of the best practices of an ISMS and a framework for its continual management and improvement.

The training content is packed with practical exercises and case studies which will help you get equipped with real-world expertise that you can apply to your day-to-day operations and activities. Our training courses are all-inclusive, meaning that they cover everything you need to get the certificate.

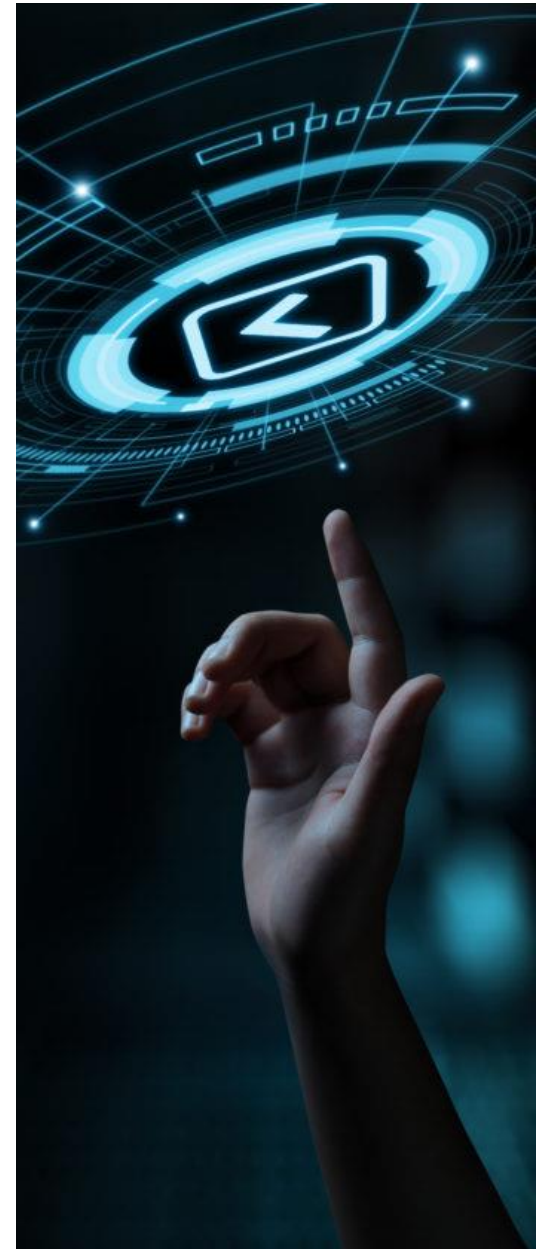
## Learning Objectives

By the end of this training course, the participants will be able to:

- Explain the fundamental concepts and principles of an information security management system (ISMS) based on ISO/IEC 27001
- Interpret the ISO/IEC 27001 requirements for an ISMS from the perspective of an implementer
- Initiate and plan the implementation of an ISMS based on ISO/IEC 27001, by utilizing PECB's IMS2 Methodology and other best practices
- Support an organization in operating, maintaining, and continually improving an ISMS based on ISO/IEC 27001
- Prepare an organization to undergo a third-party certification audit

## Course Agenda

- Day 1: Introduction to ISO/IEC 27001 and initiation of an ISMS
  - Training course objectives and structure
  - Standards and regulatory frameworks
  - Information Security Management System (ISMS)
  - Fundamental information security concepts and principles
  - Initiation of the ISMS implementation
  - Understanding the organization and its context
  - ISMS scope
- Day 2: Planning the implementation of an ISMS
  - Leadership and project approval
  - Organizational structure
  - Analysis of the existing system
  - Information security policy
  - Risk management
  - Statement of Applicability
- Day 3: Implementation of an ISMS
  - Documented information management
  - Selection and design of controls
  - Implementation of controls
  - Trends and technologies
  - Communication
  - Competence and awareness
  - Security operations management
- Day 4: ISMS monitoring, continual improvement, and preparation for the certification audit
  - Monitoring, measurement, analysis, and evaluation
  - Internal audit
  - Management review
  - Treatment of nonconformities
  - Continual improvement
  - Preparing for the certification audit
  - Certification process and closing of the training course



## Educational Approach

- This training course contains essay-type exercises, multiple-choice quizzes, examples, and best practices used in the implementation of an ISMS.
- The participants are encouraged to communicate with each other and engage in

discussions when completing quizzes and exercises.

- The exercises are based on a case study.
- The structure of the quizzes is similar to that of the certification exam.



## Who Should Attend?

- Project managers and consultants involved in and concerned with the implementation of an ISMS
- Expert advisors seeking to master the implementation of an ISMS
- Individuals responsible for ensuring conformity to information security requirements within an organization
- Members of an ISMS implementation team

## Prerequisites

The main requirement for participating in this training course is having a general knowledge of the ISMS concepts and ISO/IEC 27001.

## Materials Provided

- Participants will be provided with the training course material containing over 450 pages of explanatory information, examples, best practices, exercises, and quizzes.
- An Attestation of Course Completion worth 31 CPD (Continuing Professional Development) credits will be issued to the participants who have attended the training course.
- Training Attendance Certificate
- Exam certificate on passing the ISO 27001 Lead Implementer examination

## Certification Examination

PECB official examination is part of this training session. The “PECB Certified ISO/IEC 27001 Lead Implementer” exam meets the requirements of the PECB Examination and Certification Program (ECP). It covers the following competency domains:



- Domain 1: Fundamental principles and concepts of an information security management system (ISMS)
- Domain 2: Information security management system (ISMS)
- Domain 3: Planning an ISMS implementation based on ISO/IEC 27001
- Domain 4: Implementing an ISMS based on ISO/IEC 27001
- Domain 5: Monitoring and measurement of an ISMS based on ISO/IEC 27001
- Domain 6: Continual improvement of an ISMS based on ISO/IEC 27001
- Domain 7: Preparing for an ISMS certification audit

After successfully passing the exam, you can apply for the relevant credentials. You will receive the certificate once you comply with all the requirements related to the selected credential. For more information about ISO/IEC 27001 certifications and the PECB certification process, please refer to the [Certification Rules and Policies](#).

In case candidates fail the exam, they can retake it within 12 months following the initial attempt for free.

## Examination Format

- 180 minutes (3 hours) duration
- 80 multiple choice questions
- Open book exam



**Course Fees:** AED 7,000/- (exclusive of taxes)




**Book this course online:** <https://forms.gle/g6uEZ3ugpVaWqcPW9>



Accredited by AXELOS and PeopleCert

# 2 PRINCE2® 7 Foundation

Gain the knowledge of how to plan, manage and deliver projects from start to finish using PRINCE2, an internationally accepted, business-driven, and flexible method for project management.

 **Date, Time & Length of course:** Oct 30-Nov 1, 2023 | 8:30 AM to 4:30 PM | 3 days

 **Course locations:** Dubai, UAE

## Introduction

PRINCE2 7th Edition is the most recent version of the globally known method for project management. It guides you through the stages of a project's lifecycle, bringing structure and a common language to your projects. It represents the "how to" of project management: it is flexible, scalable, and can be tailored to meet your specific requirements. The PRINCE2 Foundation qualification is intended for project managers and aspiring project managers.



## Learning Objectives

Candidates should expect to gain competencies in the following areas after successful completion of the training course:

- Understand key concepts relating to projects and PRINCE2
- Understand how the PRINCE2 principles underpin the PRINCE2 method
- Understand the importance of people in successful projects
- Understand the PRINCE2 practices and how they are applied throughout the project
- Understand the PRINCE2 processes and how they are carried out throughout the project

## Course Agenda

- Key Concepts
  - Project and project management
  - Characteristics of a project
  - Why project management
  - Aspects of project performance

- Project delivery approaches: linear-sequential, iterative-incremental, hybrid
- Projects in context/project environment
- Challenges that PRINCE2 is designed to address
- The integrated elements of PRINCE2: principles, people, practices, processes, and the project context
- Features and benefits of PRINCE2
- PRINCE2 Principles
  - Ensure continued business justification
  - Learn from experience
  - Define roles, responsibilities and relationships
  - Manage by exception
  - Manage by stages
  - Focus on products
  - Tailor to suit the project
- Importance of People in Successful Projects
  - Organizational ecosystem
  - Project ecosystem
  - Change management and its importance
  - Stakeholder engagement
  - Culture
  - Collaboration and co-creation
  - Leadership and management
  - Effective teams: diversity, capability and competence
- PRINCE2 Practices
  - Business Case
  - Organizing
  - Plans
  - Quality
  - Risks
  - Issues
  - Progress
- PRINCE2 Processes
  - Starting up a project
  - Directing a project
  - Initiating a project
  - Controlling a stage
  - Managing product delivery
  - Managing a stage boundary
  - Closing a project
- Practice examination
  - Exam passing tips and tricks
  - Sample exam



## Educational Approach

- This training course contains theory, practical discussion sessions, multiple-choice quizzes, and examples.
- The participants are encouraged to communicate with each other and engage in discussions when completing quizzes and exercises.





## Who Should Attend?

This certification is aimed at current and aspiring project managers or professionals who manage projects. It is also relevant to other key staff involved in the design, development, and delivery of projects, including Project Board members (e.g., Senior Responsible Owners), Team Managers (e.g., Product Delivery Managers), Project Assurance (e.g., Business Change Analysts), Project Support (e.g., Project and Programme Office personnel) and operational line managers or staff.

## Prerequisites

There are no prerequisites for PRINCE2 Foundation.

## Materials Provided

- Participants will be provided with the training course material containing over 200 pages of explanatory information, examples, exercises, quizzes, and a sample test.
- Training Attendance Certificate
- The official PRINCE2 manual (digital)
- Certification examination voucher by PeopleCert
- Exam certificate on passing the certification examination by PeopleCert

## Certification Examination

Certification examination voucher is part of this training course. Candidates can schedule online web-proctored examination on any suitable day and time at their own convenience, within 12 months.

## Examination Format

- 180 minutes (3 hours) duration
- 80 multiple choice questions
- Open book exam



**Course Fees:** AED 4,000/- (exclusive of taxes)




**Book this course online:** <https://forms.gle/Utfggud55W72ad7y6>

Accredited by AXELOS and PeopleCert

# 3 PRINCE2® Practitioner

Learn how to apply and tailor the PRINCE2 method in a live working environment.

 **Date, Time & Length of course:** Nov 2-3, 2023 | 8:30 AM to 4:30 PM | 2 days

 **Course locations:** Dubai, UAE

## Introduction

PRINCE2 7th Edition is the most recent version of the globally known method for project management. PRINCE2 is based upon the tried and tested experience of project management practitioners around the world and provides the practices, principles, and processes to deliver successful projects of any size and complexity.

The Practitioner certification aims to confirm that you have sufficient knowledge and understanding to apply and tailor the method in a range of different project environments and scenarios.



## Learning Objectives

Candidates should expect to gain competencies in the following areas after successful completion of the training course:

- Understand how to apply the PRINCE2 principles in context
- Understand how to apply effective people management in successful projects
- Understand how to apply and tailor relevant aspects of PRINCE2 practices in context
- Understand how to apply (and tailor) relevant aspects of PRINCE2 processes in context

## Course Agenda

- Introduction

- Review of concepts
- Review of integrated components of PRINCE2
- Applying the 7 Principles of PRINCE2
  - Approach towards leadership and management
  - Approach towards change management
  - Approach towards communications
- Applying the Practices of PRINCE2
  - Business Case
  - Organization
  - Plans
  - Quality
  - Risk
  - Issues
  - Progress
- Applying the Processes of PRINCE2
  - Starting up a project
  - Directing a project
  - Initiating a project
  - Controlling a stage
  - Managing product delivery
  - Managing a stage boundary
  - Closing a project
- Practice examination
  - Exam passing tips and tricks
  - Sample exam



## Educational Approach

- This training course contains theory, practical discussion sessions, multiple-choice quizzes, and examples.
- The participants are encouraged to communicate with each other and engage in discussions when completing quizzes and exercises.

## Who Should Attend?

This certification is aimed at project managers, aspiring project managers and anyone who manages projects. It is also relevant to other key staff involved in the design, development and delivery of projects, including Project Board members (e.g. Senior Responsible Owners), Team Managers (e.g. Product Delivery Managers), Project Assurance (e.g. Business Change Analysts), Project Support (e.g. Project and Programme Office personnel) and operational line managers/staff.

## Prerequisites

PRINCE2 Foundation training is a prerequisite to attend PRINCE2 Practitioner training session. To take the PRINCE2 Practitioner examination you must provide proof of having passed one of the following:



- PRINCE2® 6th Edition (Foundation or Practitioner)\*
- PRINCE2®7 Foundation
- Project Management Qualification (PMQ)
- Project Professional Qualification (PPQ)
- Project Management Professional (PMP)®
- Certified Associate in Project Management (CAPM)
- IPMA Level A® (Certified Projects Director)
- IPMA Level B® (Certified Senior Project Manager)
- IPMA Level C® (Certified Project Manager)
- IPMA Level D® (Certified Project Management Associate)

## Materials Provided

- Participants will be provided with the training course material containing over 200 pages of explanatory information, examples, exercises, quizzes, and sample test.
- Training Attendance Certificate
- The official PRINCE2 manual (digital)
- Certification examination voucher by PeopleCert
- Exam certificate on passing the certification examination by PeopleCert

## Certification Examination

Certification examination voucher is part of this training course. Candidates can schedule online web-proctored examination on any suitable day and time at their own convenience, within 12 months.

## Examination Format

Objective testing

- 70 questions per paper
- 42 marks or more required to pass: 60%
- Two-and-a-half hours' (150 minutes) duration, no additional reading time
- Open book. Candidates are permitted to use the official printed hard copy of the “Managing Successful Projects with PRINCE2 7” .



**Course Fees:** AED 4,000/- (exclusive of taxes)



**Book this course online:** <https://forms.gle/RR8jnpqKYgVmfA8D8>



# In-House Courses

## Building capacity with tailored content.

In-house courses are a cost-effective way to ensure your staff have the specific, focused training required, delivered when and where you need it.

Whether you want a tailored product, covering aspects of courses from our existing portfolio, or require something else entirely, we can help.

### Business benefits include:

- Course content can be focused on specific operating environments
- Use of own internal policies, procedures and financial information in course content
- Being able to adapt the learning outcomes to suit existing staff experience
- Improvement of networking, understanding and collaboration between departments

### The process begins with consultation between SIP and the client

- We will understand your requirements: providing counsel in areas such as workforce competence needs and skills gap analysis
- We will develop and deliver a customised training programme
- We will provide the opportunity for your team to maintain contact with our trainers



For further details on what SIP can offer or to discuss your individual requirements please contact: [events@solutions-inc.info](mailto:events@solutions-inc.info) or call **+92 (021) 34375794 / 95 (2 lines)**

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